



## *General Membership Meeting*

*- June 4, 2019 -*

**Local 4094**



The Next General Membership Meeting is Scheduled for:

**June 4, 2019**

**1 to 4 pm**

**Roundhouse Community Centre:**

**181 Roundhouse Mews Vancouver**

### Meeting Agenda

- Call Meeting to Order
- Reading of equality statement
- Roll call of Officers
- Reading of Minutes
- President's report
- Treasurer's report
- Communications and bills
- Local Executive report
- Reports from committees

- **Bylaw Revisions**
- **Unfinished business**
- **New business**
- **Good of the Union**
- **Adjournment**

**Current Bylaws:**

**E.9.2** Pre-authorized expenses shall be paid as follows:

- a. Meal allowances amounts shall be in accordance with the Collective Agreement;
- b. Car allowance rates shall reflect the current annual rate set by the Canadian Revenue Agency, with a maximum daily cap of 50 kilometers; and
- c. Reasonable hotel, meeting and other expenses once properly substantiated.
- d. Any expenses submitted more than 180 days after being incurred will not be considered for payment by the Local.

**Proposed changes:**

**E.9.2** Out-Of-Pocket-Expenses:

Union members on approved union business shall be entitled to reimbursement of expenses according to the following guidelines:

- 1. Per diem will be \$60.00 per day for Local work;
- 2. For off-site travel — Transportation expense, or if using own vehicle, at kilometre allowance equal to the Canada Revenue Agency non-taxable mileage allowance rate at the time of travel, bridge fare and highway toll if applicable once properly substantiated;
- 3. Parking reimbursed with receipts;
- 4. Reasonable hotel, meeting and other expenses once properly substantiated;
- 5. Meal allowance amounts shall be in accordance with the Collective Agreement (if not at home Base);
- 6. Cell phone costs incurred on behalf of the Local will be reimbursed to an amount as determined by the Local Executive;
- 7. Any expense submitted more than 180 days after being incurred will only be considered for payment upon majority vote of the Local Executive.

**Current Agenda from Local Bylaws:**

**E.4.4** The order of business at a regular membership meeting is as follows:

- (i) Reading of equality statement
- (ii) Name of applicants
- (iii) Roll call of Officers
- (iv) Reading of Minutes
- (v) President's report
- (vi) Treasurer's report
- (vii) Communications and bills
- (viii) Local Executive report
- (ix) Reports from committees and delegates

- (x) Nominations
- (xi) Unfinished business
- (xii) New business
- (xiii) Good of the Union
- (xiv) Adjournment

### Proposed Changes:

- **Call Meeting to Order**
- **Roll call of Officers**
- **Reading of equality statement**
- **Reading of Minutes and Approval**
- **President's report**
- **Treasurer's report**
- **Reports from committees**
- **Unfinished business**
- **New business**
- **Good of the Union**
- **Adjournment**

**We will be meeting at the Roundhouse Community Centre  
in the Multimedia room.**

**We look forward to seeing you there!**



The Roundhouse Community Centre is easily accessed via transit:  
The TransLink website has a Trip Planner application to assist with planning your journey to the **Yaletown-Roundhouse Station** along the **Canada Line**. From there the Roundhouse community centre is a 2-minute walk.

[Click Here](#)

to go to the **Translink** website.

Website: [local4094.ca](http://local4094.ca)

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