



July 2019

Bidding Assistance Schedule

(for the August 2019 Block Month)

Aug 02 - Aug 31

30 days

(Blocking Window 71 - 80 hours)

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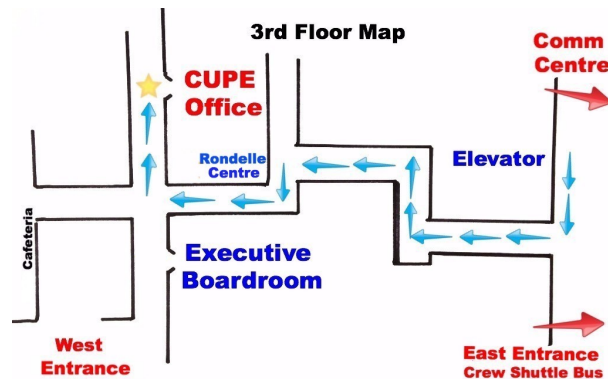
Bidding Assistance Dates

Bidding Assistance available from **10:00 to 15:30** on the third floor
in the Union Office on the following dates:

Friday, July 12
Saturday, July 13 (in Comm Centre)
Monday, July 15
Tuesday, July 16
Wednesday, July 17

If possible, please bring a laptop or tablet as there are only 3 computers
and possible wait time.

Map to the Union Office Below:



JA, GE, HI & PJ Coverage issues

The above languages may be used for Coverage

If you feel that you may be used for Coverage:

- be sure to list your **Prefer Off** dates in addition to your date specific Departures
- and if you are bidding Reserve using 'Else Start Next Bid Group' or 'Clear Schedule and Start Next Bid Group' then you **MUST add a Back Up Bid group** in case you are **DENIED RESERVE** and required for Coverage. See image below for how a back up bid should look:

Start Bid Group

1 Start Pairings

2 Award Pairings If Any Layover In BNE, MEL, SYD

3 Award Pairings If Any Layover In PVG Limit 1

4 Clear Schedule and Start Next Bid Group

Award Pairings

5 Start Reserve Bid **In case you are DENIED RESERVE**

6 Start Pairings

This is your Back Up bid group

7 Award Pairings If Any Layover In BNE, MEL, SYD

8 Award Pairings If Any Layover In PVG Limit 1

9 Award Pairings If Pairing Numbers Between V5000 And V5999

Award Pairings

Start Pairings

Otherwise you will be awarded your block from

Award Pairings

this EMPTY bid group

Start Reserve Bid

10 Start Reserve

11 Prefer Off Aug 3, 2019, Aug 4, 2019, Aug 10, 2019, Aug 11, 2019, Aug 17, 2019, Aug 18, 2019,

Coverage

[Click Here](#)

For a full explanation of Coverage and the award process please click here

Important Dates

BC Day Monday, Aug 5

Labour Day - Monday, Sept 2 (not in the Aug Block Month)

2019 Block Months

Updated July 3

2019 Block Months				
MONTH	FROM	TO	NUMBER OF DAYS	MML
JAN	1-Jan-19	30-Jan-19	30	80
FEB	31-Jan-19	1-Mar-19	30	80
MAR	2-Mar-19	31-Mar-19	30	80
APR	1-Apr-19	1-May-19	31	80
MAY	2-May-19	1-Jun-19	31	80
JUN	2-Jun-19	2-Jul-19	31	80
JUL	3-Jul-19	1-Aug-19	30	80
AUG	2-Aug-19	31-Aug-19	30	80
SEP	1-Sep-19	2-Oct-19	32	80
OCT	3-Oct-19	1-Nov-19	30	80
NOV	2-Nov-19	1-Dec-19	30	80
DEC	2-Dec-19	31-Dec-19	30	80
** Updated July 03, 2019 **				
*This information is subject to change				

Cover Page Info and Duty Summary

PERSONNEL REQUIREMENTS				ESTIMATED		MINIMUM RESERVE			
Classification	Hours assigned to base			Block Holders		Reserve Blocks			
Service Directors	22,235			318		35			
Flight Attendants	103,475			1441		159			
Language requirement hours	BL 26,617	JA 3551	KO 1875	HI 1682	MD 5957	TW 602	CA 3050	PJ 1682	SP 337
Language requirement hours	GE 1874								

PBS Schedule

BID OPEN	JULY 12	05:00 (PDT)
BID CLOSURE	JULY 18	05:00 (PDT)
AWARDS POSTED	JULY 20	20:00 (PDT)
CONTESTING OPEN	JULY 20	20:00 (PDT)
CONTESTING CLOSE	JULY 23	20:00 (PDT)
CONTESTING POSTED	JULY 25	20:00 (PDT)
NETLINE PUBLISH	JULY 26	20:00 (PDT)

The 'New UI' PBS Direct Access Link is:

You will need this info to log in when you are offline

<https://aca.classbid.com/webapp>

Help Desk: (first email your PBS committee @ pbs@local4094.ca)
1-866-274-5444 or 1-514-422-4357

PBS New UI Seminar on Youtube

*Featuring Paul Bouchard
(click on the link below)*

<https://youtu.be/q-wMLOnN4Ss>

PBS Committee CONTACT INFO

email pbs@local4094.ca

Bidding Tips and Reminders

- **Submitting your bid:** Remember that you may submit your bid multiple times within the month. It is actually recommended that you SUBMIT your bid after entering every couple of bid lines to ensure that you do not lose any data. If you have the GREEN dot in the upper right hand corner of your bid page then you should only be Submitting your bid. The only time that you need to use the SAVE tab is if your dot is GREY (no wifi)
- PBS will not take **Symbols** within your password: You may be able to log into ACaeronet but the New User Interface for PBS will not take these special characters: & < > " \ ` : * ; within your password

New User Interface Bulletins:

All of the attached bulletins may also be found when logging into the
[AC Portal > Crew Scheduling and Planning > Bidding Tools and Information](#)
[> Bulletins](#)

Click Here	Bulletin #1 New UI Bulletin
Click Here	Bulletin #2 New PBS UI
Click Here	Bulletin #3 Current vs new PBS side by side
Click Here	Bulletin #4 New bid line options
Click Here	Bulletin #5 New bid line analyzer
Click Here	Bulletin #6 New PBS Bidding reminders
Click Here	Bulletin #7 PBS Transition + 17-5 Update
Click Here	Bulletin #8 PBS Bidding Reminders
Click Here	Bulletin #9 GY & No Same Day Pairings
Click Here	Bulletin # 10 Release 18-3 Install
Click Here	PBS New UI Seminar on Youtube - Featuring Paul Bouchard

Online Pairings/Revisions

To find the Pairings on the Air Canada Portal - [Login to Acaeronet > Inflight Service > Crew Scheduling and Planning > Block Bid Package > Block Period \(month\) > YVR](#), here you will find the:

- Cover Page (shows present month's block hours for our base)
- Info Page
- Pairing File
- Pairing Revisions (important to check for changes to the pairings)
- Service Director Employee Checklist
- Flight Attendant Employee Checklist-Here Language Qualified Crew Members will be able to see where they sit seniority wise for the present month with vacations taken into account

How to find:

- [All Awards](#) (Block Awards for entire YVR base)
- Your [Reasons Report](#) and
- [Contesting](#) forms

Login to the Portal > Crew Scheduling and Planning > Contesting > (scroll down) Click here to access the PBS Pairings Award Results > Log In with same user name and password used for all AC applications > (upper left corner) PBS Awards > Contesting

Bidding Tools and Information

PBS Bidders Guide [Click Here](#)

We recommend saving the Bidders Guide to a document file on your computer for quick and easy referencing.

Click on the links below to access Component Bulletins regarding the PBS **Bid Group** features.

[Click Here](#)

To view an image of what the instructional line **"Start Reserve Bid"** will look like once placed within your bid.

****Also, to bid for Reserve ONLY, this line will be required to be your first bid line.**
(see above "Click Here image)

Bidding Tools:

[Click Here](#)

Link to our Local 4094 Website

[Click Here](#)

Bidding for a Stretch of Days Off bidding tips

[Click Here](#)

Merged worksheet for plotting Prefer Off Dates including overlap

[Click Here](#)

Vacation Proration Table

[Click Here](#)

For the English Reserve Handbook

[Click Here](#)

For the French Reserve Handbook

[Click Here](#)

Reduced Reserve Day Off Table - to see how many days off you will receive when your block month is reduced by an absence e.g. vacation or leave.

Website: local4094.ca

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