



November 2019

Bidding Assistance Schedule

(for the December 2019 Block Month)

Dec 02 - Dec 31

30 days

(Blocking Window 71 - 80 hours)

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YVR PBS Schedule

	Date	Local time
PBS Bid open	November 12, 2019	21:01
PBS Bid close	November 18, 2019	21:01
PBS Award Publish	November 22, 2019	20:00
PBS Contesting open	November 22, 2019	20:00
PBS Contesting close	November 25, 2019	20:00
PBS Contesting Publish	November 27, 2019	20:00
Netline Publish	November 28, 2019	20:00

Cover Page Information

Personnel requirements

Classification	Base hours	Estimation	Minimun Reserve
		Block holders	Reserve blocks holders
Service Directors	20159	313	37
Flight Attendants	90792	1404	166

Language requirement in hours

BL	CA	GE	HI	JA	KO	MD
24405	2541	0	1677	1680	1827	5461
	PJ	SP	TW			
	1735	345	519			

Important Dates

Yes these are high coverage dates but that does not mean you cannot bid them off...

'you cannot win the lottery unless you buy a ticket'

Christmas Eve Tuesday, Dec 24

Christmas Day Wednesday, Dec 25

Boxing Day Thursday, Dec 26

New Years Eve Tuesday, Dec 31

Bidding Assistance Dates

Bidding Assistance available from **9:00 to 17:00** on the third floor in the Union Office on the following dates:

Wednesday, Nov 13

Thursday, Nov 14

Friday, Nov 15

Saturday, Nov 16 (in Comm Centre 10 - 3:30 on this date)

Monday, Nov 18

If possible, please bring a laptop or tablet as there are only 3 computers and possible wait time

Map to the Union Office Below:



Bidding for Dec 25 OFF

(or other special dates) Off

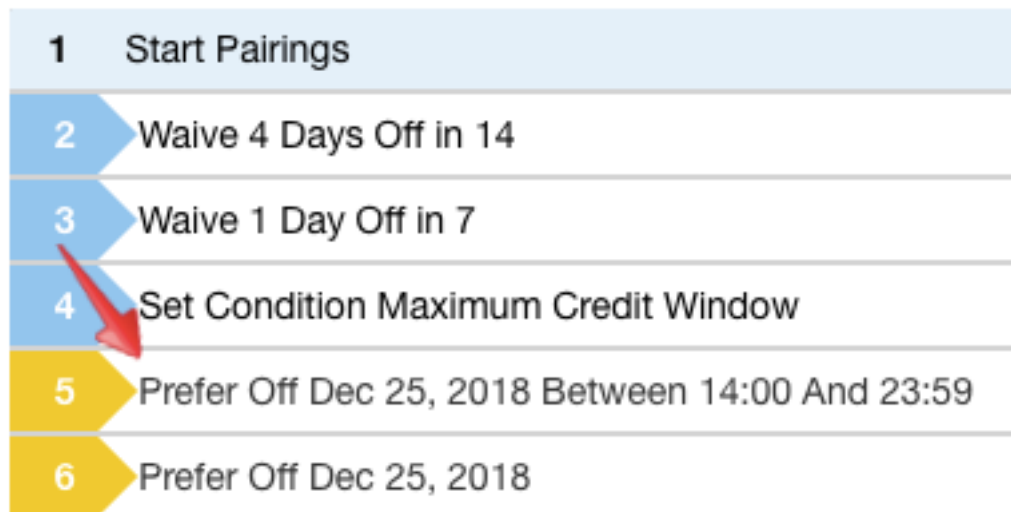
Be sure to Back yourself up and bid for a Time of the day off too. You may do this by simply Applying a Time Range to your Prefer Off date. If you do this the Time of Day will be listed PRIOR to the full day.

This seems backwards but if/when PBS enters Denial Mode it is important that you have your requests prioritized accordingly.

IE:

5. Prefer Off Dec 25, 2018 Between 14:00 And 23:59

6. Prefer Off Dec 25, 2018



In the above example if/when PBS enters into Denial Mode, if you are required to work on Dec 25 then maybe PBS will be able to find a pairing that has you returning to home base in the morning on Dec 25, therefore home for the evening. This may be done with other times of day ie if you prefer to be home for the morning on Dec 24 and have a pairing that departs in the evening (SYD, BNE, MEL, DEL)

Pairing Review

- **DEL** - Route Language is blocked for HI - 2 positions and PJ - 2 positions
- **DEL** - Dec 3 and 4 one HI will be blocked out of YYZ, other than that all positions will be blocked with YVR crew
- [Click Here](#) to view the HI Employee Checklist for Dec
- [Click Here](#) to view the PJ Employee Checklist for Dec
- **HKG and SYD** will be augmented with an additional crew member over the

holidays, as they are close to their max duty day. HKG on Dec 22, 24,25, 30, 31 and SYD on Dec 22, 23, 24, 25, 30, 31. So on these dates they will change to the next designation. HKG change to LOU 22A and SYD will change to LOU22B

- **E90 pairings** are within our Domestic pairings. Note that if you Avoid the E90 within your bid you may be avoiding some desirable pairings with only one leg on the E90

Back Up Bid Info for Route Language Coverage

If you feel that you may be used for Coverage:

- be sure to list your **Prefer Off** dates in addition to your date specific Departures
- and if you are bidding Reserve using '**Else Start Next Bid Group**' or '**Clear Schedule and Start Next Bid Group**' then you **MUST add a Back Up Bid group** in case you are **DENIED RESERVE** and required for Coverage. See image below for how a back up bid should look:

Start Bid Group

1 Start Pairings

2 Award Pairings If Any Layover In BNE, MEL, SYD

3 Award Pairings If Any Layover In PVG Limit 1

4 Clear Schedule and Start Next Bid Group

Award Pairings

5 Start Reserve Bid **In case you are DENIED RESERVE**

6 Start Pairings  **This is your Back Up bid group**

7 Award Pairings If Any Layover In BNE, MEL, SYD

8 Award Pairings If Any Layover In PVG Limit 1

9 Award Pairings If Pairing Numbers Between V5000 And V5999

Award Pairings

Start Pairings

Otherwise you will be awarded your block from

Award Pairings

this EMPTY bid group

Start Reserve Bid

10 Start Reserve

11 Prefer Off Aug 3, 2019, Aug 4, 2019, Aug 10, 2019, Aug 11, 2019, Aug 17, 2019, Aug 18, 2019,

Coverage

[Click Here](#)

For a full explanation of Coverage and the award process please click here

The 'New UI' PBS Direct Access Link is:

[Click Here](#)

[for Instructions on Clearing your Cache - Google Chrome, Internet Explorer & Safari](#)

You will need this info to log in when you are offline

New direct access website (**New UI**):

<https://acapbs.navblue.aero/webapp>

New direct access website (**Old UI**):

<https://acapbs.navblue.aero>

Help Desk: (first email your PBS committee @ pbs@local4094.ca)
1-866-274-5444 or 1-514-422-4357

PBS New UI Seminar on Youtube

***Featuring Paul Bouchard
(click on the link below)***

<https://youtu.be/q-wMLOnN4Ss>

PBS Committee CONTACT INFO

email pbs@local4094.ca

New User Interface Bulletins:

All of the attached bulletins may also be found when logging into the
[AC Portal > Crew Scheduling and Planning > Bidding Tools and Information > Bulletins](#)

- [Click Here](#) Bulletin #1 [New UI Bulletin](#)
- [Click Here](#) Bulletin #2 [New PBS UI](#)
- [Click Here](#) Bulletin #3 [Current vs new PBS side by side](#)
- [Click Here](#) Bulletin #4 [New bid line options](#)
- [Click Here](#) Bulletin #5 [New bid line analyzer](#)
- [Click Here](#) Bulletin #6 [New PBS Bidding reminders](#)
- [Click Here](#) Bulletin #7 [PBS Transition + 17-5 Update](#)
- [Click Here](#) Bulletin #8 [PBS Bidding Reminders](#)
- [Click Here](#) Bulletin #9 [GY & No Same Day Pairings](#)
- [Click Here](#) Bulletin # 10 [Release 18-3 Install](#)
- [Click Here](#) [PBS New UI Seminar on Youtube - Featuring Paul Bouchard](#)

Online Pairings/Revisions

To find the Pairings on the Air Canada Portal - [Login to Acaeronet > Inflight Service > Crew Scheduling and Planning > Block Bid Package > Block Period \(month\) > YVR](#), here you will find the:

- Cover Page (shows present month's block hours for our base)
- Info Page
- Pairing File
- Pairing Revisions (important to check for changes to the pairings)
- Service Director Employee Checklist
- Flight Attendant Employee Checklist-Here Language Qualified Crew Members will be able to see where they sit seniority wise for the present month with vacations taken into account

How to find:

- [All Awards](#) (Block Awards for entire YVR base)
- Your [Reasons Report](#) and
- [Contesting](#) forms

LogIn to the Portal > Crew Scheduling and Planning > Contesting > (scroll down) Click here to access the PBS Pairings Award Results > Log In with same user name and password used for all AC applications > (upper left corner) PBS Awards > Contesting

Bidding Tools and Information

PBS Bidders Guide [Click Here](#)

We recommend saving the Bidders Guide to a document file on your computer for quick and easy referencing.

Click on the links below to access Component Bulletins regarding the PBS **Bid Group** features.

[Click Here](#) To view an image of what the instructional line "**Start Reserve Bid**" will look like once placed within your bid.

****Also, to bid for Reserve ONLY, this line will be required to be your first bid line. (see above "Click Here image)**

Bidding Tools:

[Click Here](#)

Link to our Local 4094 Website

[Click Here](#)

Bidding for a Stretch of Days Off bidding tips

[Click Here](#)

Merged worksheet for plotting Prefer Off Dates including overlap

[Click Here](#)

Vacation Proration Table

[Click Here](#)

For the English Reserve Handbook

[Click Here](#)

For the French Reserve Handbook

[Click Here](#)

Reduced Reserve Day Off Table - to see how many days off you will receive when your block month is reduced by an absence e.g. vacation or leave.

Website: local4094.ca

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Our mailing address is:

YVR 3291

6001 Grant McConachie way

Richmond BC

V7B 1K3

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