



December 2019

Bidding Assistance Schedule

*(for the **January** 2020 Block Month)*

Jan 01 - Jan 31

31 days

(Blocking Window 71 - 80 hours)

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YVR PBS Schedule

	Date	Local time
PBS Bid open	December 10, 2019	21:01
PBS Bid close	December 16, 2019	21:01
PBS Award Publish	December 19, 2019	20:00
PBS Contesting open	December 19, 2019	20:00
PBS Contesting close	December 22, 2019	20:00
PBS Contesting Publish	December 24, 2019	20:00
Netline Publish	December 27, 2019	20:00

Cover Page Information

Personnel requirements

Classification	Base hours	Estimation	Minimun Reserve
		Block holders	Reserve blocks holders
Service Directors	20464	334	24
Flight Attendants	86592	1408	102

Language requirement in hours

BL	CA	GE	HI	JA	KO	MD
21716	2537	0	1792	1736	1953	5900
	PJ	SP	TW			
	1793	356	494			

Important Dates

New Years Day **Sunday, Jan 01**

Bidding Assistance Dates

Bidding Assistance available from **10:00 to 3:30** on the third floor
in the Union Office on the following dates:

Wednesday, Dec 11

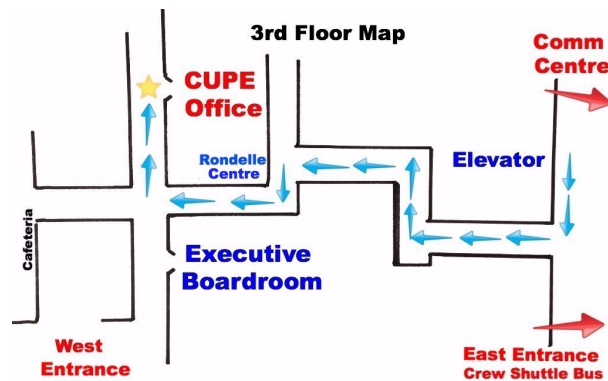
Thursday, Dec 12

Friday, Dec 13

Monday, Dec 16

**If possible, please bring a laptop or tablet as there are only 3 computers
and possible wait time**

Map to the Union Office Below:



Bidding for Jan 1 OFF

(or other special dates) **Off**

Be sure to Back yourself up and bid for a 'Time of the Day' off too. You may do this by simply Applying a Time Range to your Prefer Off date. If you do this the Time of Day should be listed PRIOR to the full day.

This seems backwards but if/when PBS enters Denial Mode it is important that you have your requests prioritized accordingly with the time of day as a higher priority.



In the above example if/when PBS enters into Denial Mode, if you are required to work on Jan 1 then maybe PBS will be able to find a pairing that has you departing in the afternoon or evening on Jan 1, therefore, you would be home for the morning. This may be done with other times of day ie if you prefer to be home for the evening and have a pairing that arrives at home base in the morning.

Jan 1 - 4 off for Juniors

Following a very busy work schedule over the Christmas period, many Junior FAs will require time off at the beginning of January to honour the blocking rules.

More Senior bidders should not be surprised to see others junior to them with the first 1 to 4 days off at the beginning of Jan and Junior FAs should take this information into considerations when planning their January schedule.

The A220 has Arrived

You will see the '223' within some of the 8000 pairings, this is our new A220 aircraft

Pairing Review

- **DEL** - Route Language is blocked for HI - 2 positions and PJ - 2 positions
- **DEL** - PJ and HI Coverage expected
- [Click Here](#) to view the HI Employee Checklist for Dec
- [Click Here](#) to view the PJ Employee Checklist for Dec

Back Up Bid Info for Route Language Coverage

If you feel that you may be used for Coverage:

- be sure to list your **Prefer Off** dates in addition to your date specific Departures
- and if you are bidding Reserve using 'Else Start Next Bid Group' or 'Clear Schedule and Start Next Bid Group' then you **MUST add a Back Up Bid group** in case you are **DENIED RESERVE** and required for Coverage. See image below for how a back up bid should look:

Start Bid Group

1 Start Pairings

2 Award Pairings If Any Layover In BNE, MEL, SYD

3 Award Pairings If Any Layover In PVG Limit 1

4 Clear Schedule and Start Next Bid Group

Award Pairings

5 Start Reserve Bid In case you are DENIED RESERVE

6 Start Pairings This is your Back Up bid group

7 Award Pairings If Any Layover In BNE, MEL, SYD

8 Award Pairings If Any Layover In PVG Limit 1

9 Award Pairings If Pairing Numbers Between V5000 And V5999

Award Pairings

Start Pairings

Otherwise you will be awarded your block from

Award Pairings

this EMPTY bid group

Start Reserve Bid

10 Start Reserve

11 Prefer Off Aug 3, 2019, Aug 4, 2019, Aug 10, 2019, Aug 11, 2019, Aug 17, 2019, Aug 18, 2019,

Coverage

Click Here

For a full explanation of Coverage and the award process please click here

The 'New UI' PBS Direct Access Link is:

Click Here

for Instructions on Clearing your Cache - Google Chrome, Internet Explorer & Safari

You will need this info to log in when you are offline

***New* direct access website (New UI):**

<https://acapbs.navblue.aero/webapp>

***New* direct access website (Old UI):**

<https://acapbs.navblue.aero>

Help Desk: (first email your PBS committee @ pbs@local4094.ca)
1-866-274-5444 or 1-514-422-4357

PBS New UI Seminar on Youtube

***Featuring Paul Bouchard
(click on the link below)***

<https://youtu.be/q-wMLOnN4Ss>

PBS Committee CONTACT INFO

email pbs@local4094.ca

New User Interface Bulletins:

All of the attached bulletins may also be found when logging into the
[AC Portal > Crew Scheduling and Planning > Bidding Tools and Information > Bulletins](#)

- | | |
|-------------------|--|
| Click Here | Bulletin #1 New UI Bulletin |
| Click Here | Bulletin #2 New PBS UI |
| Click Here | Bulletin #3 Current vs new PBS side by side |
| Click Here | Bulletin #4 New bid line options |
| Click Here | Bulletin #5 New bid line analyzer |
| Click Here | Bulletin #6 New PBS Bidding reminders |
| Click Here | Bulletin #7 PBS Transition + 17-5 Update |
| Click Here | Bulletin #8 PBS Bidding Reminders |
| Click Here | Bulletin #9 GY & No Same Day Pairings |
| Click Here | Bulletin # 10 Release 18-3 Install |
| Click Here | for Instructions on Clearing your Cache - Google Chrome, Internet Explorer & Safari |
| Click Here | PBS New UI Seminar on Youtube - Featuring Paul Bouchard |

Online Pairings/Revisions

To find the Pairings on the Air Canada Portal - [Login to Acaeronet > Inflight Service > Crew Scheduling and Planning > Block Bid Package > Block Period \(month\) > YVR](#), here you will find the:

- Cover Page (shows present month's block hours for our base)
- Info Page
- Pairing File

- Pairing Revisions (important to check for changes to the pairings)
- Service Director Employee Checklist
- Flight Attendant Employee Checklist-Here Language Qualified Crew Members will be able to see where they sit seniority wise for the present month with vacations taken into account

How to find:

- **All Awards** (Block Awards for entire YVR base)
- Your **Reasons Report** and
- **Contesting** forms

**Login to the Portal > Crew Scheduling and Planning > Contesting > (scroll down)
Click here to access the PBS Pairings Award Results > Log In with same user
name and password used for all AC applications > (upper left corner) PBS
Awards > Contesting**

Bidding Tools and Information

PBS Bidders Guide [Click Here](#)

We recommend saving the Bidders Guide to a document file on your computer for quick and easy referencing.

Click on the links below to access Component Bulletins regarding the PBS **Bid Group** features.

[Click Here](#) To view an image of what the instructional line "**Start Reserve Bid**" will look like once placed within your bid.

****Also, to bid for Reserve ONLY, this line will be required to be your first bid line. (see above "Click Here image)**

Bidding Tools:

- [Click Here](#) **Link to our Local 4094 Website**
- [Click Here](#) **Bidding for a Stretch of Days Off bidding tips**
- [Click Here](#) **Merged worksheet** for plotting Prefer Off Dates including overlap
- [Click Here](#) **Vacation Proration Table**
- [Click Here](#) **For the English Reserve Handbook**
- [Click Here](#) **For the French Reserve Handbook**
- [Click Here](#) **Reduced Reserve Day Off Table** - to see how many days off you will receive when your block month is reduced by an absence e.g. vacation or leave.

Website: local4094.ca

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